

IMPORTER SECURITY FILING POWER OF ATTORNEY



IRS/SS# \_\_\_\_\_

KNOW BY ALL MEN BY THESE PRESENTS: That, (1) \_\_\_\_\_  
(Full name of person, partnership, corporation, or sole proprietorship (identity))

a corporation doing business under the laws of the State of (2) \_\_\_\_\_ or a (3) \_\_\_\_\_

doing business as (4) \_\_\_\_\_ residing at (5) \_\_\_\_\_

having an office and place of business at (6) \_\_\_\_\_

Hereby constitutes and appoints each of the following persons, Amber Freight Shipping Lines and its licensed officers and employees, specifically authorized to act for said corporation by power of attorney as a true and lawful agent and attorney of the principal named above with full power and authority to do and perform every lawful act and thing the said agent and attorney may deem requisite and necessary to be done for the Importer Security Filing requirement as mandated by Customs and Border Protection, for and on behalf of the said principal without limitation of any kind as fully as said principal could do if present and acting, and hereby ratify and confirm all that said agent and attorney shall lawfully do or cause to be done by virtue of these presents until and including (7) \_\_\_\_\_ (date), or until notice of revocation in writing is duly given before that date.

**Service and Payment Agreement**

Amber Freight Shipping Lines agrees to provide Customer (identified above) with the filing and services related to the Importer Security Filing as mandated by Customs and Border Protection, subject to the Company's TERMS AND CONDITIONS OF SERVICE, which the Customer acknowledges receipt of. Customer agrees to pay the Company for these services as agreed, in accordance with Amber Freight Shipping Lines's normal payment terms, and accepts to comply with these Terms and Conditions of Service.

IN WITNESS THEREOF, the said (8) \_\_\_\_\_ has caused these

presents to be sealed and signed: (Signature) (9) \_\_\_\_\_

(Capacity) (10) \_\_\_\_\_ Date (11) \_\_\_\_\_

Witness (12) \_\_\_\_\_ Witness (13) \_\_\_\_\_

(Optional)

(Optional)

(14) Corporate Seal

## CBP RULES ON DISCHARGE OF IMPORTER'S LIABILITY FOR PAYMENT OF DUTIES

If you are the importer of record, payment to the broker will not relieve you of liability for CBP charges (duties, taxes or other debts owed to CBP) in the event the charges are not paid by the broker. Therefore, if you pay by check, CBP charges may be paid with a separate check payable to the "U.S. Customs & Border Protection" which shall be delivered to CBP by the broker.

Importer's who wish to utilize this procedure must contact our office in advance to arrange timely receipt of duty checks.

### Terms and Conditions of Service

(Please Read Carefully)

These terms and conditions of service constitute a legally binding contract between the "Company" and the "Customer". In the event the Company renders services and issues a document containing Terms and Conditions governing such services, the Terms and Conditions set forth in such other document(s) shall govern those services.

#### 1. Definitions.

- (a) "Company" shall mean Amber Freight Shipping Lines, its subsidiaries, related companies, agents and/or representatives;
- (b) "Customer" shall mean the person for which the Company is rendering service, as well as its agents and/or representatives, including but not limited to shippers, importers, exporters, carriers, secured parties, warehousemen, buyers and/or sellers, shipper's agents, insurers and underwriters, break-bulk agents, consignees, etc. **It is the responsibility of the Customer to provide notice and copy(s) of these terms and conditions of service to all such agents or representatives;**
- (c) "Documentation" shall mean all the information received directly or indirectly from Customer, whether in paper or electronic form;
- (d) "Ocean Transportation Intermediaries" ("OTI") shall include an "ocean freight forwarder" and a "non-vessel operating carrier";
- (e) "Third parties" shall include, but not be limited to, the following: "carriers, truckmen, cartmen, lightermen, forwarders, OTIs, customs brokers, agents, warehousemen and others to which the goods are entrusted for transportation, cartage, handling and/or delivery and/or storage or otherwise".
- (f) "CBP" shall mean *U.S. Customs & Border Protection*.

**2. Company as agent.** The Company acts as the agent of the Customer for the purpose of performing duties in connection with the entry and release of goods, post entry services, the securing of export licenses, the filing of export and security documentation on behalf of the Customer and the other dealings with Government Agencies: as to all other services, Company acts as an independent contractor.

#### 3. Limitations of Actions.

- (a) Unless subject to a specific statute or international convention, all claims against the Company for a potential or actual loss must be made in writing and received by the Company, within ninety (90) days of the event giving rise to claim; the failure to give the Company timely notice shall be a complete defense to any suit or action commenced by Customer.
- (b) All suits against Company must be filed and properly served on Company as follows:
  - (i) For claims arising out of ocean transportation, within one (1) year from the date of the loss;
  - (ii) For claims arising out of air transportation, within two (2) years from the date of the loss;
  - (iii) For claims arising out of the preparation and/or submission of an import entry(s), within seventy five (75) days from the date of liquidation of the entry(s);
  - (iv) For any and all other claims of any other type, within two (2) years from the date of the loss or damage.

**4. No liability For The Selection or Services of Third Parties and/or Routes.** Unless services are performed by persons or firms engaged pursuant to express written instructions from the Customer, Company shall use reasonable care in its selection of third parties, or in selecting the means, route and procedure to be followed in the handling, transportation, clearance and delivery of the shipment; advice by the Company that a particular person or firm has been selected to render services with respect to the goods, shall not be construed to mean that the Company warrants or represents that such person or firm will render such services nor does Company assume responsibility or liability for any action(s) and/or inaction(s) of such third parties and/or its agents, and shall not be liable for any delay or loss of any kind, which occurs while a shipment is in custody or control of a third party or the agent of a third party; all claims in connection with the Act of a third party shall be brought solely against such party and/or its agents; in connection with such claim, the Company shall reasonably cooperate with the Customer, which shall be liable for any charges or costs incurred by the Company.

**5. Quotations Not Binding.** Quotations as to fees, rates of duty, freight charges, insurance premiums or other charges given by the Company to the Customer are for informational purposes only and are subject to change without notice; no quotation shall be binding upon the Company unless the Company in writing agrees to undertake the handling or transportation of the shipment at a specific rate or amount set forth in the quotation and payment arrangements are agreed to between the Company and the Customer.

#### 6. Reliance On Information Furnished.

- (a) Customer acknowledges that it is required to review all documents and declarations prepared and/or filed with CBP, other Government Agency and/or third parties, and will immediately advise the Company of any errors, discrepancies, incorrect statements, or omissions on any declaration filed on Customers behalf;
- (b) In preparing and submitting CBP entries, export declarations, applications, security filings, documentation and/or other required data, the Company relies on the correctness of all documentation, whether in written or electronic format, and all information furnished by Customer; Customer shall use reasonable care to insure the correctness of all such information and shall indemnify and hold the Company harmless from any and all claims asserted and/or liability or losses suffered by reason of the Customer's failure to disclose information or any incorrect, incomplete or false statement by the Customer or its agent, representative or contractor upon which the Company reasonably relied. The Customer agrees that the Customer has an affirmative non-delegable duty to disclose any and all information required to import, export or enter the goods.

**7. Declaring Higher Value To Third Parties.** Third parties to whom the goods are entrusted may limit liability for loss or damage; the Company will request excess valuation coverage only upon specific written instructions from the Customer, which must agree to pay any charges therefore; in the absence of written instructions or the refusal of the third party to agree to a higher declared value, at Company's discretion, the goods may be tendered to the third party, subject to the terms of the third party's limitations of liability and/or terms and conditions of service.

**8. Insurance.** Unless requested to do so in writing and confirmed to Customer in writing, Company is under no obligation to procure insurance on Customer's behalf; in all cases, Customer shall pay premiums and costs in connection with procuring requested insurance.

#### 9. Disclaimers; Limitation of Liability.

- (a) Except as specifically set forth herein, Company makes no express or implied warranties in connection with its services;

- (b) Subject to (c) below, Customer agrees that in connection with any and all services performed by the Company, the Company shall only be liable for its negligent acts, which are the direct and proximate cause of any injury to Customer, including loss or damage to Customer's goods, and the Company shall in no event be liable for the acts of third parties;
- (c) In connection with all services performed by the Company, Customer may obtain additional liability coverage, up to the actual or declared value of the shipment or transaction, by requesting such coverage and agreeing to make payment therefore, which request must be confirmed in writing by the Company prior to rendering services for the covered transaction(s).
- (d) In the absence of additional coverage under (b) above, the Company's liability shall be limited to the following:
  - i. where the claim arises from activities other than those relating to customs brokerage, \$50.00 per shipment or transaction, or
  - ii. where the claim arises from activities relating to "Customs business," \$50.00 per entry or the amount of brokerage fees paid to the Company for the entry, whichever is less;
- (e) In no event shall Company be liable or responsible for consequential, indirect, incidental, statutory or punitive damages even if it has been put on notice of the possibility of such damages, or for acts of third parties.

**10. Advancing Money.** All charges must be paid by Customer in advance unless the Company agrees in writing to extend credit to Customer; the granting of credit to a Customer in connection with a particular transaction shall not be considered a waiver of this provision by the Company.

**11. Indemnification/Hold Harmless.** The Customer agrees to indemnify, defend, and hold the Company harmless from any claims and/or liability, fines, penalties and/or attorney's fees arising from the importation or exportation of Customers merchandise and/or any conduct of the Customer, including but not limited to the accuracy of entry, export or security data supplied by Customer or its agent or representative, which violates any Federal, State and/or other laws, and further agrees to indemnify and hold the Company harmless against any and all liability, loss, damages, costs, claims, penalties, fines and/or expenses, including but not limited to reasonable attorney's fees, which the Company may hereafter incur, suffer or required to pay by reason of such claims; in the event that any claim, suit or proceeding is brought against the Company, it shall give notice in writing to the Customer by mail at its address on file with the Company.

**12. C. O. D. or Cash Collect Shipments.** Company shall use reasonable care regarding written instructions relating to "Cash/Collect" or "Deliver (C.O.D.)" shipments, bank drafts, cashier's and/or certified checks, letter(s) of credit and other similar payment documents and/or instructions regarding collection of monies but shall have no liability if the bank or consignee refuses to pay for the shipment.

**13. Costs of Collection.** In any dispute involving monies owed to Company, the Company shall be entitled to all costs of collection, including reasonable attorney's fees and interest at 15% per annum or the highest rate allowed by law, whichever is less, unless a lower amount is agreed to by the Company.

#### 14. General Lien and Right To Sell Customer's Property.

- a. Company shall have a general and continuing lien on any and all property of Customer coming into Company's actual or constructive possession or control for monies owed to Company with regard to the shipment on which the lien is claimed, a prior shipment(s) and/or both;
- b. Company shall provide written notice to Customer of its intent to exercise such lien, the exact amount of monies due and owing, as well as any on-going storage or other charges; Customer shall notify all parties having an interest in its shipment(s) of Company's rights and/or the exercise of such lien.
- c. Unless, within thirty days of receiving notice of lien, Customer posts cash or letter of credit at sight, or, if the amount due is in dispute, an acceptable bond equal to 110% of the value of the total amount due, in favor of Company, guaranteeing payment of the monies owed, plus all storage charges accrued or to be accrued, Company shall have the right to sell such shipment(s) at public or private sale or auction and any net proceeds remaining thereafter shall be refunded to Customer.

**15. No Duty To Maintain Records For Customer.** Customer acknowledges that pursuant to Sections 508 and 509 of the Tariff Act, as amended, (19 USC 1508 and 1509) it has the duty and is solely liable for maintaining all records required under the CBP and/or other Laws and Regulations of the United States; unless otherwise agreed to in writing, the Company shall only keep such records that it is required to maintain by Statute(s) and/or Regulation(s), but not act as a "recordkeeper" or "recordkeeping agent" for Customer.

**16. Obtaining Binding, Rulings, Filing Protests, etc.** Unless requested by Customer in writing and agreed to by Company in writing, Company shall be under no obligation to undertake any pre- or post CBP release action, including, but not limited to, obtaining binding rulings, advising of liquidations, filing of petition(s), and/or protests, etc.

**17. Preparation and Issuance of Bills of Lading.** Where Company prepares and/or issues a bill of lading, Company shall be under no obligation to specify thereon the number of pieces, packages, and/or cartons, etc.; unless specifically requested to do so in writing by Customer or its agent and Customer agrees to pay for same, Company shall rely upon and use the cargo weight supplied by Customer.

**18. No Modification or Amendment Unless Written.** These terms and conditions of service may only be modified, altered or amended in writing signed by both Customer and Company; any attempt to unilaterally modify, alter or amend same shall be null and void.

**19. Compensation of Company.** The compensation of the Company for its services shall be included with and is in addition to the rates and charges of all carriers and other agencies selected by the Company to transport and deal with the goods and such compensation shall be exclusive of any brokerage, commissions, dividends, or other revenue received by the Company from carriers, insurers and others in connection with the shipment. On ocean exports, upon request, the Company shall provide a detailed breakout of the components of all charges assessed and a true copy of each pertinent document relating to these charges. In any referral for collection or action against the Customer for monies due the Company, upon recovery by the Company, the Customer shall pay the expenses of collection and/or litigation, including a reasonable attorney fee.

**20. Severability.** In the event any paragraph(s) and/or portion(s) hereof is found to be invalid and/or unenforceable, then in such event the remainder hereof shall remain in full force and effect. Company's decision to waive any provision herein, either by conduct or otherwise, shall not be deemed to be a further or continuing waiver of such provision or to otherwise waive or invalidate any other provision herein.

**21. Governing Law; Consent to Jurisdiction and Venue.** These terms and conditions of service and relationship of the parties shall be construed according to the laws of the State of California without giving consideration to principals of conflict of law.

Customer and Company

- a. irrevocably consent to the jurisdiction of the United States District Court and the State courts of California;
- b. agree that any action relating to the services performed by Company, shall only be brought in said courts;
- c. consent to the exercise of *in personam* jurisdiction by said courts over it, and
- d. further agree that any action to enforce a judgement may be instituted in any jurisdiction



## INSTRUCTIONS TO COMPLETE A POWER OF ATTORNEY

### IRS Number:

- Corporations, LLCs, Partnerships - indicate your Federal Tax ID Number
- Individuals, Sole Proprietorships – indicate your Social Security Number (some sole proprietorships may have an EIN#)
- Foreign Companies – if available, indicate your Customs Assigned Number

### Check the Appropriate Box:

- Check the box that describes your status: Individual, Partnership, Corporation, LLC, or Sole Proprietorship. Foreign Companies please mark ‘Corporation’ box.

### Line 1: Name

- Corporations, LLCs, Foreign Companies – indicate the full legal name of your company.
- Individuals, Sole Proprietorships – indicate the owner’s full legal name.
- Partnership – indicate the full legal name of the partnership, along with the full legal name of all partners. For Limited Partnerships or Limited Liability Partnerships, indicate the full legal name of the partnership, along with the full legal name of the General Partner.

### Line 2: U.S. State or Country

- Corporations, LLCs – indicate the US state of incorporation/organization.
- Foreign Companies – indicate the Country of registration of your company.
- Individuals, Sole Proprietorships, Partnerships – leave blank.

### Line 3: For business entities that are not a Corporation:

- An Individual POA will show “Individual”
- A Partnership POA will show “Partnership”
- A Limited Partnership (LP) POA will show “LP”
- A Limited Liability Partnership (LLP) POA will show “LLP”
- A Sole Proprietorship POA will show “Sole Proprietorship”

### Line 4: For unregistered trade names (i.e.: DBA, AKA, assumed names and aliases):

- Corporations, LLCs, Individuals, Sole Proprietorships – indicate the unregistered trade name that business is transacted under.
- If this is a division of a corporation, the division name should be on line 1 after the corporate name.

### Line 5: Residential address

- Individuals, Sole Proprietorships – indicate your primary residential address.

### Line 6: Business address

- For Corporations, LLCs, and Partnerships: indicate the full street address of the business.
- For Sole Proprietorships: indicate the full street address of the business, if different from residential address.

**Line 7:** Expiration date

- If you wish a date limit put on the validity of the POA, fill in the expiration date desired. The date notated should be at least 1 year from date of signing. Otherwise, leave blank, and the POA will be valid until revoked in writing.
- LLCs – Powers of Attorney automatically expire two years less 1 day from date of signing because CBP regards them as partnerships.
- Partnerships – by regulation, partnership POA expire automatically two years less 1 day from date of signing.  
For example: a Power of Attorney signed on June 1, 2005 will have a revocation date of May 31, 2007.

**Line 8:** Same as Line 1 above

- Corporation - indicate the full legal name of your company
- Sole Proprietorship/Individual - the owner's full legal name
- Partnerships - the name of the partner signing the Power of Attorney.  
If the General Partner is a Corporation, indicate the full legal name of the company, along with the signatory's name.

**Line 9:** Signature – Print the signatory's name next to their signature.

- For Individuals and Sole Proprietorships, the POA is to be signed in front of a Notary Public, or the POA should be accompanied by a notarized individual certification.

**Line 10:** Title or Position of the person signing the POA.

- Phoenix Intl will accept the title of President, Vice President, Vice President of \_\_\_\_\_, Secretary, Treasurer, Chief Executive Officer, Chief Operating Officer, Chief Financial Officer, and any other 'C' level officer title.
- Limited Liability Company (LLC) title designation is Manager or Member, as per LLC setup.
- Foreign Company title designations may be Director, Manager, or other title format. All Foreign Company POAs require a Foreign Company Certification on the customer's letterhead.

**Line 11:** Enter the date that the POA is executed.**Lines 12 & 13:** Witness

- If a witness signature is utilized, please have the signatory print their name next to their signature. Amber Freight does not require witness signatures, but some companies have such a requirement in their by-laws.

**Note 1:** A fax copy of the POA may be used for the first shipment. The original POA must be received before any subsequent shipment can be handled.

**Note 2:** The 2<sup>nd</sup> page, Terms and Conditions of Service, must be initialed. This is part of the POA form and should be attached to the original POA.

**Note 3:** Each POA must have attached to it the certification statement applicable to the party issuing the POA.